

MINUTES
of the Highways Advisory Committee
held on Monday 1st September 2025 at 6pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Cllr Allensby (West) Chairman	*	Cllr J Kirkwood (Broadway) Vice Chairman	*
Cllr Cooper (Broadway)	*	Cllr Tuisinu (East)	A
Cllr Davis (East)	*	Len Turner (Advisor)	*

Key: * Present A Apologies AB Absent

In attendance:

Officers: Tom Dommett (Town Clerk), Patsy Clover (Committee Clerk).

Unitary Councillors: One

Members of the press: None

Members of the public in attendance: Two

HC/25/015 Apologies for absence
Apologies for absence were received and accepted from Cllr Tuisinu.

HC/25/016 Declarations of Interest
Cllr Cooper declared a non-pecuniary interest under Warminster Town Council's (WTC) Code of Conduct issued in accordance with the Localism Act 2011 in agenda item 13.3 regarding the request for a traffic survey on Thornhill Road as he lived nearby.

Signed.....Date.....

- HC/25/017 Minutes**
HC/25/017.1 The minutes of the Highways Advisory Committee meeting, held on Monday 19th May 2025 were approved as a true record and signed by the chairman.
- HC/25/017.2** **Members noted** that there were no matters arising from the minutes of the Highways Advisory Committee meeting held on Monday 19th May 2025.
- HC/25/018 Chairman's Announcements**
There were no chairman's announcements.
- HC/25/019 Questions**
There were no questions submitted by members to the Clerk before the meeting.
- HC/25/020 Public Participation**
There was no public participation.
- HC/25/021 Reports from Unitary Authority Members**
There were no reports from Unitary Authority Members.
- HC/25/022 Matters Arising from the meeting of the Local Highway and Footway Improvement Group (LHFIG)**
Members noted the updates from the LHFIG meeting on 10th June 2025.
- HC/25/023 Waiting Restrictions Proposals**
Members resolved to endorse the proposal for Weymouth Street.
- HC/25/024 Coach Bays**
Members resolved to refer the Regeneration Working Group's request for two coach bays on the southern section of Station Road to the LHFIG.
- HC/25/025 20mph town centre speed limit surveys**
Members resolved to recommend to the LHFIG to agree to implement the 20mph speed limit marked in green with the addition of Market Place marked in light blue.
- HC/25/026 Highway Improvement Form Requests**
- 26.1 Christchurch Terrace**
Members resolved to research the cost of reinstating the missing signs, metal hoops and dog leg barrier and report the missing signage to Wiltshire Council on the MyWilts app.
- 26.2 Portway**
Members resolved to refer the feasibility of installing three bollards adjacent to 25 Portway to the LHFIG for investigation.
- 26.3 Imber Road**
Members resolved not to refer the request for the installation of traffic calming measures to the LHFIG but noted the desire to reduce traffic speeds.

Signed.....Date.....

26.4 The Teasels

Members resolved not to refer the request for a traffic survey, the installation of 'children playing' signage, an access monitoring system and speed bumps to the LHFIG.

26.5 The Teasels

Members resolved that the request for an Advisory Protection Road Marking (Bar Marking) should be paid for by the resident making the request as per Wiltshire Council's policy.

HC/25/027

Traffic Surveys

27.1 Members noted that the following traffic survey results have been received:

Smallbrook Road

Victoria Road

Members resolved to ask Cllr J Kirkwood, the council's Community Speedwatch Champion, to instigate a Community Speedwatch on Victoria Road, as the criteria for implementation have been met.

27.2 Deverill Road

Members resolved not to refer the request for a traffic survey on Deverill Road to Wiltshire Council as a survey was carried out in November 2024.

27.3 Thornhill Road

Members resolved to refer the request for a traffic survey on Thornhill Road to Wiltshire Council.

27.4 Upper Marsh Road

Members resolved to refer the request for a traffic survey on Upper Marsh Road to Wiltshire Council.

HC/25/028

Westleigh Estate

Members resolved not to ask the LHFIG to undertake a full analysis of highways issues on the Westleigh Estate because maintenance issues would be the responsibility of Wiltshire Council Highways and Street Scene departments whereas the LHFIG would only consider improvements. The main concerns raised about the condition of bollards and planters had already been addressed by Selwood Housing.

HC/25/029

Communications

Members agreed the following press releases to be issued with Cllr Allensby as spokesperson:

The endorsement by the council of Wiltshire Council's proposal for waiting restrictions on one side of Weymouth Street.

Signed.....Date.....

The council's recommendation to the LHFIG to implement a 20mph speed limit on Emwell Street, George Street, Silver Street and Sambourne Road plus Market Place.

Meeting closed at 7.00pm

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 3rd November 2025 at 6.00pm.

DRAFT

Signed.....Date.....